



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: May 22, 2015

Date of Meeting: May 28, 2015

Submitted by: David Shaw

Department:

Time Required: 15 minutes

Speakers: David Shaw

Background Info.

Supplied:

Yes: ☐

No: ☒

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:

☐

Recognition/Resignation/

☐

Public Hearing:

☐

Retirement:

☐

New Business:

☒

Old Business:

☐

Nonpublic:

☐

Consent Agenda:

☐

Other:

☐

TITLE OF ITEM

2015 Fall Festival / Business Expo

DESCRIPTION OF ITEM

Review of the 2014 event and to ask for Council approval to begin planning the 2015 Fall Festival / Business Expo

REFERENCE (IF KNOWN)

RSA:

Warrant Article:

Charter Article:

Town Meeting:

Other:

N/A

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:

☐

Grant Requirements:

☐

Easel:

☐

Joint Meeting:

☐

Special Seating:

☐

Other:

☐

Laptop:

☐

None:

☐

CONTACT INFORMATION

Name:

David Shaw

Address

Phone Number

Email Address

dnshawjr@gmail.com

APPROVAL

Town Manager:

Yes ☐

No: ☐

Chair/Vice Chair:

Yes ☒

No: ☐

Hold for Meeting Date: _____